



# Application for General Continuing Education Program Approval

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
*street city state zip*

Email \_\_\_\_\_

Date of Request \_\_\_\_\_

Program Name (30 characters max) \_\_\_\_\_

Program Start Date \_\_\_\_\_ Program End Date \_\_\_\_\_

Brief Description of Program:

Program Objectives:

Program Location \_\_\_\_\_  
*city county state*

Choose one:  On Campus  Off-Campus  Web Based Learning  ICN  Other

Evaluation Procedures:

Sponsored By: \_\_\_\_\_

Please select the two-digit CIP Subject Code from the list provided \_\_\_\_\_

Total program hours \_\_\_\_\_ for \_\_\_\_\_ CEUs (10hrs = 1 CEU)

Approved:

\_\_\_\_\_  
*(Program Chairperson) Date (Director - CCI) Date*

Please return completed form to **The Center for Conferences**, The University of Iowa  
250 Continuing Education Facility, Iowa City, Iowa 52242  
Phone: (319) 335-4141 email: conferences@uiowa.edu

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Office Use Only:

Program Number \_\_\_\_\_

Approved for \_\_\_\_\_ Contact hours \_\_\_\_\_ CEUs

Total Conference Attendance \_\_\_\_\_ x \$10.00 pp = \_\_\_\_\_ amount due

Date award letters sent \_\_\_\_\_

Amount charge \_\_\_\_\_ Payment received \_\_\_\_\_

## 2- digit CIP Subject Code

CIP Code	Subject Matter
01	Agriculture, Agriculture Operations, And Related Sciences
03	Natural Resources And Conservation
04	Architecture And Related Services
05	Area, Ethnic, Cultural, And Gender Studies
09	Communication, Journalism, And Related Programs
10	Communications Technologies/ Technicians And Services
11	Computer And Information Sciences And Support Services
12	Personal And Culinary Services
13	Education
14	Engineering
15	Engineering Technologies/ Technicians
16	Foreign Languages, Literatures, And Linguistics
19	Family And Consumer Sciences/ Human Sciences
21	Technology Education/ Industrial Arts
22	Legal Professions And Studies
23	English Language And Literature/ Letters
24	Liberal Arts And Sciences, General Studies, And Humanities
25	Library Science
26	Biological And Biomedical Sciences
27	Mathematics And Statistics
30	Multi/ Interdisciplinary Studies
31	Parks, Recreation, Leisure And Fitness Studies
34	Health-Related Knowledge And Skills
35	Interpersonal And Social Skills
36	Leisure And Recreational Activities
37	Personal Awareness And Self-Improvement
38	Philosophy And Religious Studies
39	Theology And Religious Vocations
40	Physical Sciences
41	Science Technologies/ Technicians
42	Psychology
43	Security And Protective Services
44	Public Administration And Social Service Professions
45	Social Sciences
46-49	Trades And Industry
50	Visual And Performing Arts
51	Health Professions And Related Clinical Sciences
52	Business, Management, Marketing, And Related Services
54	History