



# Application for General Continuing Education Program Approval

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
*street city state zip*

Email \_\_\_\_\_

Date of Request \_\_\_\_\_

Program Name *(30 characters max)* \_\_\_\_\_

Program Start Date \_\_\_\_\_ Program End Date \_\_\_\_\_

Brief Description of Program:

Program Objectives:

Program Location \_\_\_\_\_  
*city county state*

Choose one:  On Campus  Off-Campus  Web Based Learning  ICN  Other

Evaluation Procedures:

Sponsored By: \_\_\_\_\_

Please select the two-digit CIP Subject Code from the list provided \_\_\_\_\_

Total program hours \_\_\_\_\_ for \_\_\_\_\_ CEUs *(10hrs = 1 CEU)*

Approved:

\_\_\_\_\_  
*(Program Chairperson) Date (Director - CCI) Date*

Please return completed form to **The Center for Conferences**, The University of Iowa  
250 Continuing Education Facility, Iowa City, Iowa 52242  
Phone: (319) 335-4141 email: conferences@uiowa.edu

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Office Use Only:

Program Number \_\_\_\_\_

Approved for \_\_\_\_\_ Contact hours \_\_\_\_\_ CEUs

Total Conference Attendance \_\_\_\_\_ x \$10.00 pp = \_\_\_\_\_ amount due

Date award letters sent \_\_\_\_\_

Amount charge \_\_\_\_\_ Payment received \_\_\_\_\_

## 2- digit CIP Subject Code

| CIP Code | Subject Matter   |
|----------|--|
| 01       | Agriculture, Agriculture Operations, And Related Sciences  |
| 03       | Natural Resources And Conservation                         |
| 04       | Architecture And Related Services                          |
| 05       | Area, Ethnic, Cultural, And Gender Studies                 |
| 09       | Communication, Journalism, And Related Programs            |
| 10       | Communications Technologies/ Technicians And Services      |
| 11       | Computer And Information Sciences And Support Services     |
| 12       | Personal And Culinary Services                             |
| 13       | Education  |
| 14       | Engineering  |
| 15       | Engineering Technologies/ Technicians                      |
| 16       | Foreign Languages, Literatures, And Linguistics            |
| 19       | Family And Consumer Sciences/ Human Sciences               |
| 21       | Technology Education/ Industrial Arts                      |
| 22       | Legal Professions And Studies                              |
| 23       | English Language And Literature/ Letters                   |
| 24       | Liberal Arts And Sciences, General Studies, And Humanities |
| 25       | Library Science  |
| 26       | Biological And Biomedical Sciences                         |
| 27       | Mathematics And Statistics                                 |
| 30       | Multi/ Interdisciplinary Studies                           |
| 31       | Parks, Recreation, Leisure And Fitness Studies             |
| 34       | Health-Related Knowledge And Skills                        |
| 35       | Interpersonal And Social Skills                            |
| 36       | Leisure And Recreational Activities                        |
| 37       | Personal Awareness And Self-Improvement                    |
| 38       | Philosophy And Religious Studies                           |
| 39       | Theology And Religious Vocations                           |
| 40       | Physical Sciences  |
| 41       | Science Technologies/ Technicians                          |
| 42       | Psychology   |
| 43       | Security And Protective Services                           |
| 44       | Public Administration And Social Service Professions       |
| 45       | Social Sciences  |
| 46-49    | Trades And Industry  |
| 50       | Visual And Performing Arts                                 |
| 51       | Health Professions And Related Clinical Sciences           |
| 52       | Business, Management, Marketing, And Related Services      |
| 54       | History  |